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MEMBERS
Kent Lay, Chairman
Margaret Cavin
Joe Hernandez
Jan B. Leggett
Melissa Maguire
Steve Menzies
Guy M. Wells



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**STATE CONTRACTORS BOARD
MINUTES OF THE MEETING
June 18, 2020**

1. CALL TO ORDER:

Chairman Kent Lay called the meeting of the State Contractors Board to order at 8:30 a.m., Thursday, June 18, 2020. The meeting was held online via Zoom. Exhibit A is the Meeting Agenda and Exhibit B is a list of public participants identified during the online meeting.

BOARD MEMBERS PRESENT:

Mr. Kent Lay
Ms. Margaret Cavin
Mr. Joe Hernandez
Mr. Jan Leggett
Ms. Melissa Maguire
Mr. Steve Menzies

BOARD MEMBERS ABSENT:

Mr. Guy Wells

STAFF MEMBERS PRESENT:

Ms. Margi Grein, Executive Officer
Mr. Paul Rozario, Director of Investigations
Ms. Nancy Mathias, Licensing Administrator

LEGAL COUNSEL PRESENT:

Mr. Tim Geswein, Esq.

Ms. Grein stated the agenda was posted in compliance with the open meeting law and Declaration of Emergency Directive 006 on the Board's Internet Website, the Public Notice Website, and e-mailed electronically to persons who have expressed interest in being kept informed of the Board's meetings.

2. STATEMENT OF THE BOARD'S MISSION

Ms. Grein read the Board's mission statement into the record: "The Nevada State Contractors Board is committed to ensuring the integrity and professionalism of the construction industry in Nevada. The NSCB has the responsibility to promote quality construction by Nevada licensed contractors through a regulatory licensing system designed to protect the health, safety and welfare of the public."

3. PUBLIC COMMENT

There were no online public participants to offer public comment.

4. APPROVAL OF AGENDA:

- Approval of Agenda with the Inclusion of any Emergency Items and Deletion of any Items

It was moved and seconded to accept the agenda. MOTION CARRIED.

- Recommendations for Agenda Items for Future Board Meetings

Ms. Grein reminded the Board that all future meetings would be held virtually, including the Bankruptcy Law training following the June Board meeting and the Open Meeting Law training scheduled for July 16, 2020.

5. APPROVAL OF MINUTES

It was moved and seconded to approve the minutes of May 28, 2020. MOTION CARRIED.

It was moved and seconded to approve the minutes of June 1, 2020. MOTION CARRIED.

It was moved and seconded to approve the minutes of June 5, 2020. MOTION CARRIED.

6. EXECUTIVE SESSION

- Executive Officer's Report

Ms. Grein noted her continued participation in the Federation of Association of Regulatory Boards Super Strategic Action Team meetings, and discussed the Strategic Planning meeting and the Joint Board meeting with the California State License Board. Ms. Grein also reported on her participation in the Monthly Occupational Licensing Working Group meeting.

- Review of Monthly Department Statistics

Ms. Grein provided the following statistics for the month of May:

- The Board's monthly department statistics for May include the following:
 - Licensing Department:
 - Received 129 new license applications and 210 change applications;
 - Issued 54 new licenses;
 - Approved 775 inactive and active license renewal applications; and
 - Renewed 31 existing Certificates of Eligibility, and Issued or Reinstated 4.
 - Investigations Department:
 - Opened a total of 255 complaints, including 169 compliance and 86 criminal complaints;
 - Held thirty-seven (37) Disciplinary Hearings, where eight (8) licenses were revoked, five (5) licenses were suspended, six (6) licenses had their bid limits lowered, four (4) licenses were placed on active probation, and a total of \$93,800 in fines and \$63,937.03 in investigative costs were assessed;
 - Issued 30 Cease and Desist Orders to respondents;
 - Opened nine (9) Recovery Fund claims; and
 - Held three (3) Recovery Fund meetings where 55 cases were heard. 49 homeowners were awarded a total amount of \$445,337.48.

It was moved and seconded to approve the Monthly Statistics Report. MOTION CARRIED.

- Report of Disciplinary Hearing Outcomes for May 2020

Ms. Grein reported on the disciplinary hearing outcomes for May 2020.

- Status Report Concerning Operations Under COVID-19 Emergency Declarations

Ms. Grein provided an overview of the Board's operations under COVID-19 emergency declarations.

- Review of May 2020 Income Statement

Ms. Grein provided an overview of the May 2020 Income Statement.

- Review and Approval of Draft Budget for FY 2020-21

Ms. Grein provided an overview of the Draft Budget for FY 2020-21.

It was moved and seconded to approve the Draft Budget for FY 2020-21. MOTION CARRIED.

- Review and Approval of Strategic Plan for FY 2020-21

Mr. Daniel Iacofano of MIG, Inc. provided an overview of the Strategic Plan for FY 2020-21.

It was moved and seconded to approve the Strategic Plan for FY 2020-21. MOTION CARRIED.

- Review, Discussion and Approval of Process Changes to Reduce Expenditures and Increase Revenue

Ms. Grein provided an overview of the process changes to reduce expenditures and increase revenue.

It was moved and seconded to approve the process changes to reduce expenditures and increase revenue. MOTION CARRIED.

- Legislative Discussion

Ms. Grein provided an overview of three bill draft requests submitted to the Legislative Counsel Bureau and the Governor's office pertaining to Cease and Desist Orders, the Residential Recovery Fund, and Disciplinary Actions.

- Legal Report
Discussion Concerning Potential or Pending Litigation
(A public body may interrupt the open meeting and exclude the public for the purpose of having an attorney-client discussion of potential and existing litigation pursuant to NRS 241.015(3)(b)(2))

Mr. Geswein reported on pending legal matters.

It was moved and seconded to accept the Legal Report. MOTION CARRIED.

- Subcommittee Reports
Executive Subcommittee, Recovery Fund Subcommittee, Classification/Regulation Subcommittee, Finance Subcommittee.

Ms. Grein reported that three Residential Recovery Fund hearings were held during the month of May where fifty-five claims were heard and forty-nine homeowners were awarded a total amount of \$445,337.48.

It was moved and seconded to accept the Subcommittee Report. MOTION CARRIED.

7. APPROVAL OF CONSENT AGENDA:

- Ratification of Staff Approved License Applications, Changes of Licensure, Reinstatement of Licensure, Voluntary Surrenders (List Attached, Items 1 to 308)

Mr. Joe Hernandez made no disclosures.

Mr. Kent Lay made the following disclosures:

- Item #129 (D&R Horton, Inc. NNV) – Disclosed and abstained based on the applicant being a competitor.
- Item #162 (K B Home Nevada, Inc.) – Disclosed and abstained based on the applicant being a competitor.
- Item #187-189 (Sierra Air Conditioning, Inc.) – Disclosed and abstained based on a current business and personal relationship with the applicant.

- Item #190-191 (Sierra LLC) – Disclosed and abstained based on a current business and personal relationship with the applicant.
- Item #205 (William Lyon Homes, Inc.) – Disclosed and abstained based on the applicant being a competitor.

Mr. Jan Leggett made the following disclosures:

- Item #86 and 186 (Reno Rock Transport LLC) – Disclosed a past business relationship with the applicant.
- Item #159 (Gail Willey Landscaping, Inc.) – Disclosed the applicant is a competitor.
- Item #192-193 (Sierra Nevada Construction, Inc.) – Disclosed and abstained based a business relationship with the applicant, and the applicant is a fellow AGC Board member.
- Item #224-225 (Classic Finishes LLC) – Disclosed and abstained based a personal relationship with the applicant.

Mr. Steve Menzies made the following disclosures:

- Item #129 (D&R Horton, Inc. NNV) – Disclosed and abstained based on a current business relationship with the applicant.
- Item #162 (K B Home Nevada, Inc.) – Disclosed and abstained based on a current business relationship with the applicant.
- Item #172 (Superior Post Tension LLC) – Disclosed and abstained based on a current business relationship with the applicant.
- Item #187-189 (Sierra Air Conditioning, Inc.) – Disclosed and abstained based on a personal relationship with the applicant.
- Item #190-191 (Sierra LLC) – Disclosed and abstained based on a personal relationship with the applicant.
- Item #194-195 (Silverado Mechanical LLC) – Disclosed and abstained based on a personal relationship with the applicant.
- Item #217 (Black Iron Reinforcing LLC) – Disclosed and abstained based on a personal relationship with the applicant.
- Item #277 (Titan Mechanical Services LLC) – Disclosed and abstained based on a personal relationship with the applicant.
- Item #304 (Michael D. Halverson) – Disclosed and abstained based on a personal relationship with the applicant.

Ms. Margaret Cavin made the following disclosures:

- Item #19-20 (D Double G LLC) – Disclosed a personal relationship with the applicant.
- Item #164 (L A Perks Plumbing & Heating, Inc.) – Disclosed and abstained based on a current business and personal relationship with the applicant.
- Item #181-182 (Bruce Mackay Pump & Well Service, Inc.) – Disclosed a past business relationship with the applicant.
- Item #192-193 (Sierra Nevada Construction, Inc.) – Disclosed and abstained based on a current business and personal relationship with the applicant.
- Item #224-225 (Classic Finishes LLC) – Disclosed a personal relationship with the applicant.
- Item #236 (H C Insulation, Inc.) – Disclosed and abstained based on a current business relationship with the applicant.

Ms. Melissa Maguire made the following disclosures:

- Item #151 (Tricor Construction LLC) – Disclosed and abstained based on a personal relationship with the applicant.
- Item #260 (Triumph Electric) – Disclosed and abstained based on the applicant being a competitor.
- Item #270 (Empire Construction, Inc.) – Disclosed and abstained based on a personal relationship with the applicant.
- Item #275 (Rick's Floor Covering, Inc.) – Disclosed and abstained based on a personal relationship with the applicant.

It was moved and seconded to approve the Consent Agenda. MOTION CARRIED.

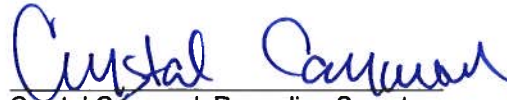
8. **PUBLIC COMMENT:**

There were no online public participants to offer public comment.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned by Chairman Kent Lay at 9:23 a.m.

Respectfully Submitted,



Crystal Caywood, Recording Secretary

APPROVED:



Margi A. Grein, Executive Officer



Kent Lay, Chairman